



Washington, D.C. 20505

O/CONGRESSIONAL AFFAIRS

87-2298

May 21 1987

HPSCI & Fela Per

Mr. Calvin R. Humphrey
House Permanent Select Committee
On Intelligence
Washington, D.C. 20515

Dear Mr. Humphrey: *Calvin*

As promised at our meeting on 15 May, I am forwarding some material related to the briefing provided by

STAT

This material provides information on benefits and services programs. I hope this will be useful to you in understanding some of the activities that we have underway to assist and support our employees.

I enjoyed the opportunity to provide the briefing last week and look forward to seeing you again soon.

Sincerely,



STAT

Hugh E. Price
Director of Personnel

Enclosures:

1. Employee Activity Association Bulletin
2. Public Service Aid Society/Educational Aid Fund Bulletin
3. Consolidated Fund Campaign Pamphlet
4. Family Employee Liaison Office Pamphlet
5. Family Employee Liaison Office Program List
6. Suggestion and Invention Awards Program Guide
7. Suggestion Program Brochure



NORTH CAFETERIA CONCOURSE • ROOM 1F 93, HQS.
Extension

STAT

EMPLOYEE ACTIVITY ASSOCIATION, INC.

"Leisure Time is Valuable Time
. Make the Most of It."

INTERNAL USE ONLY

FINANCIAL ASSISTANCE

**PUBLIC SERVICE AID SOCIETY
(PSAS)**

**EDUCATIONAL AID FUND
(EAF)**

1987

Personal Services Branch

1986-1987 CONSOLIDATED FUND CAMPAIGN PAMPHLET

Enclosed is your CFC/EAF/PSAS Consolidated Fund Campaign pledge card. Return the pledge card to your Keyperson whether or not you make a contribution. Return of all pledge cards is required for audit purposes and to ensure that no contribution is lost.

The Consolidated Fund Campaign is the combination of the Agency's fund drive for the Educational Aid Fund and the Public Service Aid Society being conducted concurrently with the Metropolitan Washington Area's Combined Federal Campaign.

The Combined Federal Campaign (CFC) represents many charitable organizations and agencies. You may designate a specific agency or agencies to receive your contributions by entering that Agency's assigned number in the box on the back of the pledge card. A listing of CFC organizations and agencies with assigned numbers are listed in the CFC contributor's leaflet.

You may also designate gifts to any "human health and welfare" charity recognized as tax-exempt by the I.R.S. whether or not it is local or listed in the CFC brochure. Please see the back of the pledge card

HOW TO MAKE YOUR CFC/EAF/PSAS CONTRIBUTION

1. Cash or Check: Contributions by check for CFC, EAF, or PSAS should be made payable to CONSOLIDATED CHARITIES only. Indicate the dollar amount being contributed in the block marked "Cash or Check" on the pledge card.

2. Payroll Deduction: Complete your pledge card and return it to your Keyperson. In order for the Payroll Branch to deduct your contribution each payday, you must sign the card.

a. When you use the payroll deduction plan, you authorize the deduction of a specific amount from your pay each pay period during 1987. This authorization remains in effect unless terminated by you in writing.

b. Indicate on your card the total annual amount you wish to pledge and the amount to be deducted each pay period. A table showing various

What can I do
do for you?





FAMILY AND EMPLOYEE LIAISON OFFICE (FELO)

OVERSEAS PROGRAM

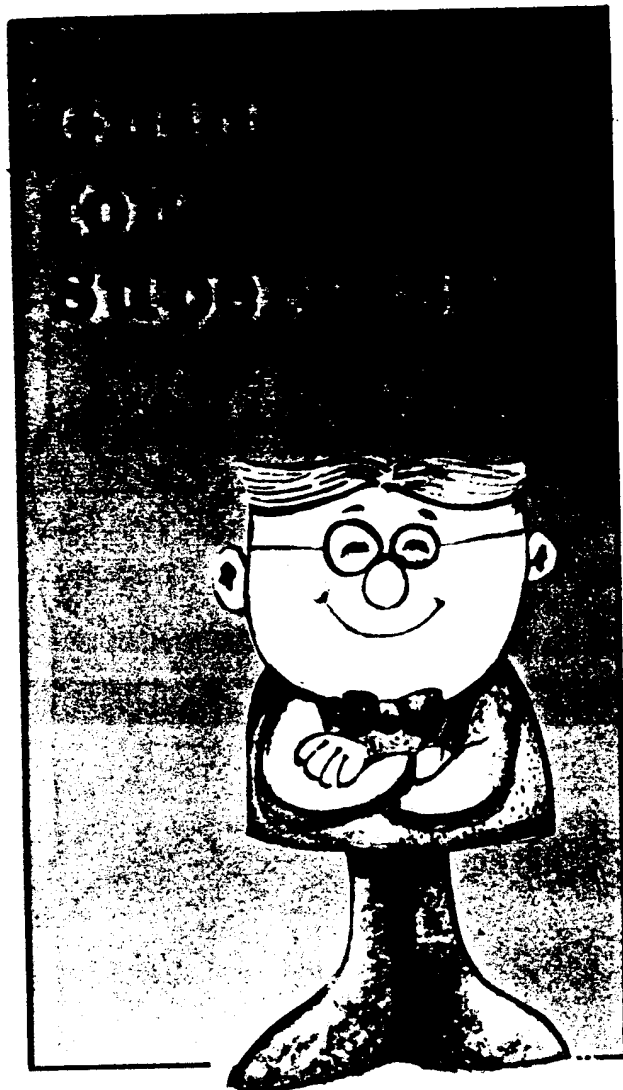
In addition to the primary FELO office which incorporates all of the programs, there is a special satellite for family members which provides the first seven of the following services:

- Country briefing boxes containing Post Reports, Background Notes, and other written information supplied by post (such as orientation materials, spouse employment, health, housing, and school information, commercial publications, maps and brochures.)
- Black and white and/or colored photographs, slide collections and/or videos.
- Some 40 pertinent handouts, such as helpful checklists, guidance on dealing with servants, shipping pets, preparation of wills, power of attorney forms, consumable shipments, cultural and health information, etc.
- Information on spouse training programs/schedules.
- Guidance on personal contingency planning.
- ~~One-on-one~~ counseling on all aspects of preparing for and living overseas.
- Returnee File of personnel recently returned from overseas who can brief new assignee about life at post.
- Support to field for lateral transferees.
- Accommodation address for direct contact on unclassified matters.
- Re-entry packet sent to field annually.
- Conduct one-day contingency planning seminar for family members; one-day Agency orientation for family members.

METROPOLITAN PROGRAM

- Assistance locating temporary, short-term housing and roommates.
- Special metropolitan area briefing which includes handouts, brochures and information on metropolitan tax considerations, schools (public, private boarding and extended learning), metrobus and subway usage, recreational facilities, childcare resources, drivers' manuals, maps, etc.
- Mail special informational packet to homes of accepted applicants.

**Suggestion
and
Invention
Awards Program**



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